

Minutes - November, 2014 OSRB Meeting

Version 11/22/2014 sl

New Garden Township Open Space Review Board met **November 18th, 2014** at the Township Building. Meeting convened at 7:03 pm.

Attendance:

2014	Gary	Rich	Stan	Ben	Don	Dave	Chris	Erin
23-Jan	x	x	x		x	x	x	x
18-Feb	x	x	x	x	x	x	x	x
18-Mar	x	x	x		x		x	x
15-Apr	x	x	x		x	x	x	
20-May	x	x	x		x			x
17-Jun	x	x	x		x		x	x
15-Jul	x	x	x	x	x		x	x
19-Aug	x			x	x		x	x
16-Sep	x	x			x		x	
21-Oct	x	x	x	x	x		x	x
18-Nov	x	x	x		x	TC*	x	x
16-Dec								
*TC - Teleconference								

Minutes - The minutes from the last meeting were approved as circulated.

Old Business

- Friends of New Garden Trails update (Chris) - Regarding trail use rules, these are now complete according to Chris.

Recent Landenberg Junction Trail work continued over the last month. **PF - Remaining projects include signage and placing a kiosk. Acceleration of these projects is necessary to meet terms of the funding grant. Don will work with volunteers from FONGT to complete this work.**

- Grant Coordinator/Funds Report (Don) -
 - The PECO Green Region grant closes in December, 2014; balance remaining is \$4,259. It is critical that the remaining work be completed and invoices submitted by December 7 so that funds can be spent per the grant. Final completion of tasks and estimated associated expenses are below. Goal is to get Don the receipts by December 7th, so they can be submitted to Lew Gay for payment:
 - Kiosk (Rich) - \$500 for materials

- Signage (Don) - \$1100
 - Benches and picnic tables (Don) - \$819 for handicap accessible bench and table and \$49 each for concrete benches from Lowes (qty 3).
 - Plaque (Chris) - \$100 for single plaque; but may get 3 (one for each bench)
 - Brochures (?) - \$500
 - Parking area fencing (Chris) - \$500
 - Asphalt rice (Chris/David) - \$500 for a truckload
 - Other items to consider if there is money available - flagpole with lighting; pavers under picnic tables; etc.
 - Interpretive signs were cancelled per Chris and Shane.
- White Clay Creek Lamborn Run grant closes 2017. A request for proposal (RFP) for professional assistance with planning has been developed and submitted to the BOS for review and acceptance. Three proposals were submitted and will be reviews. **PF - Continue working with Shane Morgan and others on implementation plans for the multi-year project.**
- Volunteer Hours Report (Gary) - Reminder to keep track of your hours using form that Gary has provided. **PF - Everyone keep track of hours by month and forward to Don to track.**
 - NGT Open Space Documents file (Chris) - No updates reported at meeting. Chris to check that all minutes have been posted on web site. **PF - Continue to work with Mary to complete collection of available data.**
 - Hendrickson parcel purchase (Erin) - Erin reported that everything is proceeding with this purchase. Waiting on final plan and legal description. A new deed should be recorded. BOS signoff needed for deed and declaration by December meeting.
 - New Garden Lyceum Newsletter articles (Chris/Stan) - Next issue (December release date) will feature a resident profile of Mr. Hendrickson along with an article on the Landenberg Junction Trail. Future issues will highlight other topics posted in agenda.

New Business

- Terms Expiring at end of 2014 - Will need some replacement candidates for 2015. **PF - Forward any suggestions to Gary.**
- New Garden Newsletter - Planned articles for the township newsletter were scheduled for upcoming issues. **PF - Develop future articles for the newsletter as follows:**
 - **Winter 2014** Hendrickson Profile and Landenberg Junction Trail - Chris, Don, Ben
 - **Spring 2015** Water Quality - Shane Morgan
 - **Summer 2015** Lamborn Run Project - Shane and Don

- **Fall 2015** **Conservation easements (land use, protections provided, funding, and benefits for owner and to community, etc.) - Chris**

The Public Session closed at approx. 7:50 pm and the Board moved to Executive Session.

The Board returned to Public Session at 8:37 pm and adjourned.