

**NEW GARDEN TOWNSHIP
299 STARR ROAD
LANDENBERG, PA 19350
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
AUGUST 15, 2016**

Present:

Richard Ayotte, Chairman
Stephen Allaband
Randy Geouque
J. Patrick Little
Michael Loftus

Tony Scheivert
Lewis Gay, Secretary/ Treasurer
Vince Pompo, Solicitor
Jeff Stewart, Road Master
Gerald Simpson, Police Chief
Guy Swift, AVFC
Jon Martin, Airport Manager

A. CALL TO ORDER

Chairman Ayotte called the meeting to order at 7:35PM following a recess after the special joint meeting with the Sewer Authority.

B. PLEDGE OF ALLEGIANCE – Was already recited at the beginning of the joint meeting.

C. ANNOUNCEMENTS

Chairman Ayotte announced that Executive Sessions were held on August 15, 2016 to discuss real estate matters.

D. RESOLUTIONS/ ORDINANCES TO BE CONSIDERED

1. **Resolution #2016-757 – PA DEP Plan Revision for New Land Development** – CRC Health Group – Bowling Green Brandywine – Reduction in allowed sewage treatment capacity from 53 EDUs to 43 EDUs.

Motion by Mr. Little and second by Mr. Loftus to adopt Resolution #2016-757 as presented. Motion passed unanimously.

E. 1. PERSONS SCHEDULED TO APPEAR BEFORE THE BOARD

A. Guy Swift – Avondale Volunteer Fire Company – Mr. Swift presented an activity report to the Board for the first half of 2016 for both Ambulance and Fire calls. He also announced company received \$42,000 from ambulance fund drive and \$62,000 from fire fund drive.

2. PERSONS WHO WISH TO BE RECOGNIZED - None

F. UNFINISHED BUSINESS

1. Update on Thompson Road Bridge- Due to delays in delivery of materials from suppliers, construction will not begin until November of this year.

G. NEW BUSINESS

- 1. Michael Cutone Final Sub-division** – Applicant has requested three (3) variances
- a. Provide a required Site Context Map
 - b. Provide a required Site Analysis Map
 - c. Provide a required Natural Resources Plan

Mark Harman from Arro recommends granting these waivers.

Motion by Mr. Loftus and second by Mr. Allaband to approve the Final Subdivision including the waivers. Motion passed unanimously.

2. Harlow Pointe Escrow Release #14 – Request for release of \$56,785.08 for pins, temporary stabilization top soiling, wall construction and landscaping. Nate Cline from Pennoni Associates has reviewed and recommended the release of these funds. This release leaves a balance of \$460,700.45.

Motion by Mr. Little and second by Mr. Loftus to approve release of \$56,785.08 as recommended by engineer. Motion approved unanimously.

3. Request for Proposals for Contractor to Complete Comprehensive Plan Update – Manager requests approval to send out the RFP for Comprehensive Plan Update.

Motion by Mr. Allaband and second by Mr. Geouque to accept proposals for a Comprehensive Plan Consultant. Motion approved unanimously.

4. Pleasantville Farms LLC Zoning Hearing Board Application – Applicant is seeking a variance from Article IV Section 200-18.A. Uses by right to change the use of 685 Penn Green Road from a single family detached dwelling (use by right) to a single family semi-detached dwelling (not a permitted use), and Article III Section 200-14 which allows for no more than one principal use upon the property. The existing dwelling consists of an unfinished basement partially below grade and the first floor.

Motion by Mr. Geouque and second by Mr. Allaband to support application to Zoning Hearing Board. Motion approved unanimously.

5. Oriole Avenue Property – Applicant has requested a continuance of Zoning Hearing until September. There is no action needed by the Board of Supervisors at this time.

H. FUNCTIONAL AREA UPDATES

1. Administration

a. Manager –

1. 2016 Budget Update - Manager Scheivert provided a 2016 budget update as of August 12, 2016. General Fund revenues are 66.5% of budget and exceed revenue at same time in 2015 by \$155,000. While the fiscal year is 67% complete, only 52.8% of budgeted amounts have been expended compared to 60.4% at this time in 2015. Budget appears to be in good shape leading into the fall.

2. Upcoming Meeting Schedule – Manager Scheivert reviewed the Board of Supervisors upcoming meeting schedule.

3. New Garden Day 2016 – It was announced that New Garden Day 2016 will take place on Saturday, October 8 from 12PM to 4PM in New Garden Park. There will be food, displays, and entertainment. Everyone is encouraged to attend.

b. Public Works

1. New Backhoe – Backhoe was delivered the end of July and is already in service.

2. Large Dump Truck – Truck has been ordered and it is anticipated that the chassis will be delivered the week of October 3rd. The truck should be in service for this winter season.

3. Tar and Chip – Various Township roads have been completed for \$107,400 which is \$13,000 under budget. The Township has tried fog sealing on a few select streets. This is the first time this product has been used by New Garden.

5. Paving Program – Program has begun and should be completed this week.

6. Line Stripping- Line stripping is scheduled for this week.

c. Airport

1. Balloon Festival – Event was very successful and had an attendance of approximately 25,000

2. Future Aviators Camp – Camp had 130 campers combined for the two sessions.

3. Festival of Flight – The airshow will be August 20 and 21.

4. Hangar Construction – Construction is complete and punch list items are being finished up.

5. Airplane Accident – Hangar was damaged but pilot's insurance should cover the cost to repair.

Mr. Geouque asked if Township knew the costs for the Balloon Festival. Mr. Martin responded that the expenditures were about \$12,000 and the profits after expenses being paid were \$45,000.

Mr. Geouque mentioned the weather forecast potential for rain this weekend and the effect it could have on the Air Show and run.

Mr. Martin noted the possibility of rain especially 60% chance on Sunday. Obviously hoping for clear weather. Township does have weather insurance for event.

2. Solicitor- None

3. Treasurer

a. Motion by Mr. Little and second by Mr. Loftus to approve list of the disbursements in the amount of \$728,443.68 was unanimously approved. Mr. Allaband recused on Jenkins and McMahon and Richard Crossan invoices.

b. Motion by Mr. Little and second by Mr. Allaband to ratify payments of the bills on the Paid Bills report totaling \$10,920.00 was unanimously approved.

I. APPROVAL OF MINUTES – No minutes to approve

.

J. GENERAL DISCUSSION –

1. Mr. Ayotte announced that an executive session was held prior to tonight's meeting to discuss legal and real estate matters.

K. OTHER BUSINESS

Chairman Ayotte announced the next Board of Supervisors meeting will be held on Monday, September 19th, 2016 at 7:30pm.

L. ADJOURNMENT

Motion by Mr. Little and second by Mr. Loftus to adjourn the meeting at 8:49PM was unanimously approved.

Respectfully Submitted,

Lewis J. Gay,
Secretary