NEW GARDEN TOWNSHIP
299 STARR ROAD
LANDENBERG, PA 19350
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
OCTOBER 3, 2016

Present:
Richard Ayotte, Chairman
Stephen Allaband
Randy Geouque
J. Patrick Little
Michael Loftus
Tony Scheivert
Lewis Gay, Secretary/ Treasurer
Jon Martin, Airport Manager
Charles Owens- Avondale Fire Co.
Claire Finfrock- KAPRB

A. CALL TO ORDER
Chairman Ayotte called the meeting to order at 7:35pm.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance to the Flag was recited.

C. ANNOUNCEMENTS- None

D. PERSONS SCHEDULED TO PRESENT BUDGET REQUEST

1. Avondale Fire Company- Charles Owens presented the fire company's budget requests for 2017. The Fire Division requests a $20,000 increase to $191,500 due to additional paid personnel. The Ambulance division requests $110,500, the same amount as in 2016.

2. Claire Finfrock from KAPRB requested $12,500 for the annual operating funding and requested an additional $7,000 to help fund new fitness stations at the Herb Pennock Park for a total of $19,500.

The Board asked if KAPRB would be interested in the Township providing in-kind services instead of monetary funding if the Township's budget did not budget the requested funds. Ms. Finfrock said she would take this suggestion back to her Board.

E. BUDGET REVIEW
Airport Fund (09) and Airport Capital Fund (33)- Jon Martin proposed budgets for these two funds and explained the events and projects planned for 2017. Events include the annual airshow, balloon festival, summer camps, R/C event. Projects include runway improvements.

Fire Fund (03)- This fund provides for funding and expenditures for the hydrants. No increase in Hydrant Tax is anticipated. Project possibly two additional hydrants.

Parks Fund (04)- Proposed projects include $60,000 for new playground equipment; $30,000 for repairs to the Lyceum house and $5,000 for other projects as needed. $89,000 of beginning cash is anticipated to be used towards these projects.

Sewer Fund (08) and Sewer Capital Fund (32)- The Township expects to go to settlement on the sale of the sewer system during 2017. The sewer budgets have been prepared for the entire year just in case this is delayed. There is no anticipated increase in rates. The only Capital Fund projects are $600,000 for South End projects and $30,000 for any other capital purchases that may be needed.

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Sinking Fund (20) Debt Services- This fund is used to pay the annual debt service of the Township. It is a pass through fund. Funds are transferred from the general fund to pay the Capital Loan and the Township Building Loans. Money transferred from the Airport Fund will pay the annual debt service for the Airport Projects loan.

Capital Fund (30)- Proposes transferring $300,000 from the General Fund to be used for:

Finance:	$12,000	Caselle Computer Upgrades
Public Works:	$88,000	Chasis for new dump truck
	$ 5,000	Cement Mixer
	$125,000	Tar and Chip Roads
	$50,000	Bridges Improvements
Stormwater Mngt.	$20,000	CTIP Planning & Implementation

Capital Reserve Fund (34) – Anticipates transferring $348,000 from the General Fund to be held in reserve for future capital needs.

Open Space Fund (31)- Major revenue source is 1/8% Earned Income Tax that anticipates generating $398,000. Expect to use $1,540,000 of Beginning Cash.

Project acquiring Land and/or Development rights to various properties:

Reynolds:	$800,000
St. Anthony's:	$300,000
Others:	$800,000

Liquid Fuels Fund (35)- Major funding comes from the State Motor Vehicle Fuel Taxes $404,700 and State Road Turnback Payments $1,600.

Anticipated uses for 2017 are:

Snow and Ice Removal Supplies:	$60,000
Street Construction/ Rebuilding:	$350,000

The Board recessed at 8:35pm and reconvened at 8:44pm.

F. NEW BUSINESS

1. Pump and Haul Agreement for South Plant hauling-

Wm. P. McGovern, Inc's Proposal-

From South Plant to East Plant $.0325/ gallon

From South Plant to Goose Creek or DELCORA $.06/gallon

Motion by Mr. Allaband and second by Mr. Loftus to allow Township Manager to sign a contract with Wm. P. McGovern, Inc. to Pump and Haul from the South Plant was unanimously approved.

G. TREASURER

Township acknowledged receipt of:

a. 2016 State Pension Allocation of $144,363.32 on Sept. 23rd and;
b. 2016 Fire Relief allocation of $95,492.75 on Sept. 20th.

1. Motion by Mr. Little and second by Mr. Loftus to approve list of disbursements in the amount of $661,266.29 was unanimously approved with Mr. Allaband recusing on Jenkins and McMahon invoices.
2. Motion by Mr. Little and second by Mr. Loftus to ratify payment of the bills on the Paid Bills report totaling $79,469.62was unanimously approved.

Chairman Ayotte announced that the next meeting of the Board of Supervisors will be held on October 17, 2016 (Regular Meeting) at 7:30pm and October 24, 2016 (Budget Workshop) at 7:30pm.

ADJOURNMENT

Motion by Mr. Loftus and second by Mr. Little to adjourn at 8:47pm was unanimously approved.

Respectfully Submitted,

Lewis J. Gay,
Township Secretary