

**NEW GARDEN TOWNSHIP  
299 STARR ROAD  
LANDENBERG, PA 19350  
BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
SEPTEMBER 19, 2016**

**Present:**

Richard Ayotte, Chairman  
Stephen Allaband  
Randy Geouque  
J. Patrick Little  
Michael Loftus

Tony Scheivert  
Lewis Gay, Secretary/ Treasurer  
Vince Pompo, Solicitor  
Jon Martin, Airport Manager  
Gerald Simpson, Police Chief  
Lynn Massi  
Robert Struble  
Shane Morgan

**A. CALL TO ORDER**

Chairman Ayotte called the meeting to order at 7:34pm.

**B. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was recited.

**C. ANNOUNCEMENTS**

Chairman Ayotte announced that Executive Session was held on September 18<sup>th</sup> to discuss legal and real estate matters.

**D. RESOLUTIONS/ ORDINANCE TO BE CONSIDERED**

None

**E. 1. PERSONS SCHEDULED TO APPEAR BEFORE THE BOARD**

a. Lynn Massi- Overdose Awareness Candlelight Vigil- Thanked the Board of Supervisors for use of the Township facilities to hold the Candlelight Vigil. Ms. Massi, Gina Dischert and Jacki Smiro presented the Board a Certificate of Appreciation which was accepted by Chairman Ayotte.

b. Christina Watershed Partnership- Robert Struble and Shane Morgan (Brandywine Red Clay Alliance) presented the Board an invitation to join the Christina Watershed Partnership and to participate in a Pilot Collaboration Project intended to improve water quality within the Christina Basin. The Partnership seeks a two-year commitment which involves adoption of a resolution formally indicating the Township commitment to participate; committed Township staff and engineering time to work on multi-municipal pilot area planning team, and financial support of \$2,000 (\$1,000 per year).

Motion by Mr. Allaband and second by Mr. Loftus to have Township Manager draft a resolution to participate in the Christina Watersheds Partnership Pilot Collaboration Project was unanimously approved.

## **2. PERSONS WHO WISH TO BE RECOGNIZED**

None

### **F. UNFISHED BUSINESS**

1. Thompson Road Bridge Update- Manager Scheivert announced the culvert should be delivered in November, after which the project can be started.

### **G. NEW BUSINESS**

1. Non-Uniform Pension Plan Minimum Municipal Obligation for 2017 totaling \$116,841 was presented and acknowledged by the Board.

2. Uniform (Police) Pension Plan Minimum Municipal Obligation for 2017 totaling \$180,564 was presented and acknowledged by the Board.

3. Oriole Avenue/ Tractor Supply TKC, CXC VII, LLC ZHB Application-812 Newark Road - Applicant is proposing to subdivide the parcel into 3 lots for commercial development. Tractor Supply and Dollar General are uses by right. Dunkin Donuts with drive through is permitted by Special Exception.

Applicant is seeking a special exception to allow the Dunkin Donuts with a drive through as well as numerous variances. In addition applicant at a later date will be seeking modifications of the Natural Resources Protection standards to permit a portion of the paved area and stormwater management facilities to be located within the wetland margin.

Motion by Mr. Little and second by Mr. Loftus to support the application was unanimously approved. Mr. Allaband and Manager Scheivert will attend the hearing for the Township.

4. The 2015 Township Financial Audit was presented and acknowledged by the Board. The Township's net position increased by \$1,689,927 in 2015 (Govt. activities \$1,096,995 and business type \$592,932) The General Fund increased fund balance by \$551,154.

5. New Garden Flying Field Engineer Appointment- To meet grant obligations, every 5 years the airport needs to go through the process to maintain an engineer on record for the planned grants projects. The Township received three (3) proposals- L.R. Kimball; JMT Engineers; The EADS Group. Airport Manager Jon Martin has evaluated and ranked the firms and recommended L.R. Kimball for five (5) years.

Motion by Mr. Little and second by Mr. Allaband to appoint L.R. Kimball was unanimously approved.

Manager Martin provided an update on Airport projects. The Runway will be closed starting October 10 for 15 days for improvements. Work will be 24 hr./ day.

He also announced the airport was just approved to receive a \$1.6 million discretionary State grant.

6. Appointment of New Garden Township's representatives to the Southern Chester County Regional Police Commission.

Motion by Mr. Ayotte and second by Mr. Little to appoint Mr. Allaband for two years and Mr. Geouque for one year terms as representatives to the SCCRPC was unanimously approved.

## 7. Chief Simpson Updates

### a. Regional Policing- Negotiations are ongoing with the bargaining units.

- Projected budget should be available by Wednesday
- Personnel- Recommend Benjamin Brown be hired full time to replace Officer Jones who is resigning.

Motion by Mr. Allaband and second by Mr. Geouque to hire Benjamin Brown full time was unanimously approved.

- Recommended hiring five (5) part-time officers: Christopher Connelly, Matthew Cardone, Justin Busam, Eric Shallis and Joseph Fetko.

Motion by Mr. Little and second by Mr. Loftus to hire Christopher Connelly, Matthew Cardone, Justin Busam, Eric Shallis and Joseph Fetko as part-time officers was unanimously approved.

- Township has received three (3) proposals for architectural services for the new police facility. One candidate is to meet with the committee.
- Community Policing is presently mostly dealing with speeding in the Township.
- Explorer Post will be mostly Octorara Scout District and be starting in October.
- Police Department will be supporting Breast Cancer Research for the month of October.

## H. FUNCTIONAL AREA UPDATES

### 1. Administration

a. Manager- New Garden Day is set for Saturday, October 8<sup>th</sup>, 12-4pm. Requests waiving Chapter 49 for New Garden Day and SCCCC After Hours mixer on October 5<sup>th</sup>.

Motion by Mr. Geouque and second by Mr. Allaband to waive Chapter 49 (no alcoholic beverages) for New Garden Day on October 8<sup>th</sup> and SCCCC mixer on October 5<sup>th</sup> was unanimously approved.

### b. Solicitor Pompo provided update on Sewer System Sale

- Aqua has met their requirements to have a performance bond of 10%.
- Recommends appointment of Consultants Material Matters, Inc. of Elizabethtown, PA.

Motion by Mr. Little and second by Mr. Allaband to appoint consultant Material Matters, Inc. to assist with sewer system sale was unanimously approved.

c. Comprehensive Plan RFP Review- Manager suggested reviewing the proposals with the committee and this was agreed to by the Board of Supervisors.

d. Zoning Committee Update- Manager Scheivert announced the committee has a draft of R-4 zone consideration.

e. Lamborn House- Received three (3) prices for repairs at the Lamborn House, the lowest being \$11,600 by J.C. Masonry.

Motion by Mr. Little and second by Mr. Allaband to approve JC Masonry to do repairs to Lamborn House for amount not to exceed \$11,600 was unanimously approved.

2. Solicitor

a. Russell Reid has lowest proposed price of \$.035 per gallon to haul effluent from the South Sewer Plant to the East Sewer Plant.

Motion by Mr. Allaband and second by Mr. Loftus to hire Russell to haul effluent for \$.035 was unanimously approved.

3. Treasurer

a. Motion by Mr. Little and second by Mr. Loftus to approve list of the disbursements in the amount of \$2,189,302.72 was unanimously approved with Mr. Allaband recusing of Jenkins and McMahon invoices.

b. Motion by Mr. Little and second by Mr. Allaband to ratify payment of the bills on the Paid Bills Report totaling \$1,011.13 was unanimously approved.

**I. APPROVAL OF MINUTES**

1. Motion by Mr. Geouque and second by Mr. Allaband to approve the minutes of the July 18, 2016 regular meeting was unanimously approved.

2. Motion by Mr. Geouque and second by Mr. Loftus to approve the minutes of the August 15, joint meeting with the Sewer Authority was unanimously approved.

3. Motion by Mr. Loftus and second by Mr. Allaband to approve the minutes of the August 15, regular meeting was unanimously approved.

**J. GENERAL DISCUSSION**

The first budget meeting will be Monday, October 3, 2016 at 7:00pm. The next regular meeting of the Board of Supervisors will be Monday, October 17, 2016 at 7:30pm.

**K. OTHER BUSINESS**

None

**L. ADJOURNMENT**

Motion by Mr. Little and second by Mr. Loftus to adjourn the meeting at 8:40pm was unanimously approved.

Respectfully Submitted,

Lewis J. Gay,  
Township Secretary

