

**NEW GARDEN TOWNSHIP
299 STARR ROAD
LANDENBERG, PA 19350
BOARD OF SUPERVISORS
MEETING MINUTES
NOVEMBER 16, 2015**

Present:

Stephen Allaband, Chairman
Richard Ayotte, Vice Chairman
Randy Geouque
Patrick Little
Michael Loftus

Tony Scheivert, Manager
Lew Gay, Secretary/ Treasurer
Vince Pompo, Solicitor
Jeff Stewart, Road Master
Ken Reed, Public Works Director
Barbara Underwood, Parks Director
Gerald Simpson, Chief of Police
Claire Finfrock, KAPRB
Brian Roberts, Historic Commission
Peg Jones, Historic Commission
Mike Shiring, Esq.
Pete Scilia
Bob Perrotti
Bernie McKay

A. CALL TO ORDER

Chairman Allaband called the meeting to order at 7:02pm.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the flag was recited.

C. ANNOUNCEMENTS

None

D. PERSONS SCHEDULED TO APPEAR BEFORE THE BOARD

1. Clair Finfrock of KAPRB, presented a November 2015 update on KAPRB activities.

2. Short Brothers and Hillcrest Associates made a power point presentation for a 77 lot development on an approximately 75 acre parcel located on the Thompson Property on Thompson Road. The project proposes to cluster housing with an average lot size of 10,000 sq. ft. The Board suggested going before the Planning Commission for input.

3. Brian Roberts of the Historic Commission requested \$10,000 in the budget each year for the next three (3) years to make repairs and renovations to the Lyceum House. Peg Jones stated that there is no grant money available where the Township would be eligible.

Motion by Mr. Allaband and second by Mr. Little to amend park plans to add Lyceum House to park plan and to keep stucco money for Lamborn as carry over to 2016. The vote was unanimous to adopt the motion as presented.

E. PERSONS WHO WISH TO BE RECOGNIZED

1. Lew Taylor of Harrogate North has a Phorid fly infestation problem in his house and requested assistance from the Township to resolve the issue.

F. UNFINISHED BUSINESS

None

G. NEW BUSINESS

1. Conservation Easement at St. Anthony in the Hills- Motion by Mr. Allaband and second by Mr. Loftus to advertise a hearing on Monday December 21st at 6:30 pm, prior to BOS meeting, to consider entering into a Conservation Easement Agreement at St. Anthony in the Hills. The vote was unanimous to adopt the motion as presented.

2. Appointment of Jose Reyes as full-time officer- Officer Reyes has been a part-time police officer with New Garden for two (2) years. He will start as year four (4) in salary structure (approx \$55,000).

Motion by Mr. Little and second by Mr. Loftus to hire Jose Reyes as full-time officer. The vote was unanimous to adopt the motion as presented.

3. Harlow Pointe Financial Security Release No. 7 in the amount of \$246,121.64 with a balance of \$796,189.49, as recommended by Nathan Cline of Pennoni Associates.

Motion by Mr. Little and second by Mr. Loftus to table the matter. The vote was unanimous to adopt the motion as presented.

4. Harlow Pointe Financial Security Release No. 8 in the amount of \$83,390.56, leaving a balance after release of \$712,798.93, as recommended by Nathan Cline of Pennoni Associates.

Motion by Mr. Geouque and second by Mr. Ayotte to table the matter. The vote was unanimous to adopt the motion as presented.

5. Basciani Farms Financial Security Release No. 2 in the amount of \$112, 631.94 reduction to Letter of Credit. Balance after release for Letter of Credit will be \$251,410.63, as recommended by Nathan Cline of Pennoni Associates. Mike Shiring, Esq. spoke on behalf of Basciani Farms.

Motion by Mr. Little and second by Mr. Loftus to release funds. The vote was unanimous to adopt the motion as presented.

6. Candlewyck Settlement and Release Agreement. The remaining funds are to be split as follows: Candlewyck HOA \$77,653.94; Township \$102,564.94. Distribution is to be made within ten (10) days of the date of the execution of this settlement.

Motion by Mr. Little and second by Mr. Allaband to approve the Agreement. The vote was unanimous to adopt the motion as presented.

H. FUNCTIONAL AREA UPDATES

1. Administration

a. Manager

1. Airport Site Analysis- Manager and Airport Manager received and are reviewing the analysis.

2. Sewer Sale Update- The Sewer Authority and the Board of Supervisors will meet next Monday at 6pm. AUS studies have been received and a 2nd addendum to the RFP will be issued following next week's meeting.

3. Regional Police Update- A meeting is scheduled with West Grove this week.

b. Public Works- None

2. Solicitor- A letter was submitted to DRBC regarding Artesian Water.

3. Treasurer

a. Motion by Mr. Little and second by Mr. Ayotte to approve list of disbursements in the amount of \$167,188.71. The vote was unanimous to adopt the motion as presented. Mr. Allaband recused from voting on Jenkins & McMahon and R.M. Crossan invoices.

b. Motion by Mr. Allaband and second by Mr. Little to ratify payment of the bills on the Paid Bills Report totaling \$2,049.92. The vote was unanimous to adopt the motion as presented.

I. APPROVAL OF MINUTES

1. Motion by Mr. Little and second by Mr. Geouque to approve minutes of the October 19, 2015 Regular Meeting. The vote was unanimous to adopt the motion as presented.

2. Motion by Mr. Ayotte and second by Mr. Geouque to approve the minutes of the November 2, 2015 Budget Meeting. The vote was unanimous to adopt the motion as presented.

J. GENERAL DISCUSSION

Mr. Allaband stated a concern at Rt. 41 and Penn Green Road crosswalk and requested asking PennDOT if a sign can be installed for heavy pedestrian traffic.

K. EXECUTIVE SESSION(S) HELD OR SCHEDULED

Chairman Allaband announced the Board will recess to hold an executive session to discuss Legal, Personnel and Real Estate matters.

The Board recessed at 8:47p.m. and reconvened at 9:36 p.m.

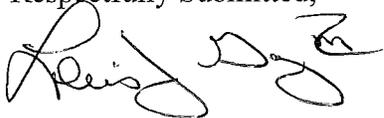
Chairman Allaband announced that an executive session was held this evening to discuss legal, personnel and real estate matters.

Chairman Allaband announced that the next meeting of the Board of Supervisors will be Monday, November 23, 2015 at 7:00pm.

L. ADJOURNMENT

Motion by Mr. Little and second by Mr. Loftus to adjourn the meeting at 9:38 p.m. The vote was unanimous to adopt the motion as presented.

Respectfully Submitted,



Lewis Gay.
Township Secretary