

**NEW GARDEN TOWNSHIP**  
**299 STARR ROAD**  
**LANDENBERG, PA 19350**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
**OCTOBER 27, 2014**

Present:

Betty Gordon, Chairman  
 Stephen Allaband  
 Richard Ayotte  
 Randy Geouque

Spencer J. Andress, AICP, Interim Manager  
 Lew Gay, Secretary/Treasurer  
 Vince Pompo, Solicitor  
 Jon Martin, Airport Manager  
 Mark Tracy, KCSD  
 Elvie Evangelista, Bayard Taylor Library  
 Robert Perrotti  
 Brian Nagle, Country Fresh Mushroom/OPPY  
 Frank Manfredi, OPPY  
 Justin Brewer, OPPY

120112

A. CALL TO ORDER

Chairperson Gordon called the meeting to order at 6:32 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the flag was recited.

C. 1. PERSONS SCHEDULED TO APPEAR BEFORE THE BOARD

a. Mark Tracy – Kennett Consolidated School District (KCSD)– Hydrant Tax Exoneration. Requested that the KCSD be exonerated from the Township’s Hydrant Tax for present and future years. The school district is tax exempt from Real Estate Taxes and this is not in their budget.

Motion by Mr. Ayotte and second by Mr. Allaband to deny the request for exoneration. The vote was unanimous to adopt the motion as presented.

b. Wyn and Cindy Hiles – Hydrant Tax Exemption. There was a general discussion about the Hydrant Tax at the September 22, 2014 meeting as well as tonight. There was another exoneration request the Township received from Wyn and Cindy Hiles, 304 Penn Green Road (60-5-44) due to the hydrant being across a stream from their property.

Motion by Mr. Allaband and second by Mr. Ayotte to deny the request for exoneration. The vote was unanimous to adopt the motion as presented.

## 2. PERSONS WHO WISH TO BE RECOGNIZED

a. Elvie Evangelista – Bayard Taylor Library Adult Literacy Program. Discussed English classes as a second language and there are no fees to use the library.

b. Ms. Gordon reminded the audience that there is a referendum on the election ballot to establish a library tax.

## D. UNFINISHED BUSINESS

### 1. Comprehensive Plan Assessment Committee Appointments.

Motion by Mr. Ayotte and second by Ms. Gordon to appoint Supervisors Little and Allaband to the Comprehensive Plan Assessment Committee. The vote was unanimous to adopt the motion as presented.

## E. NEW BUSINESS

1. Country Fresh Mushroom Co. Preliminary / Final Development Plan with Conditions. Solicitor Pompo went over his proposed conditions. Brian Nagle, Country Fresh Mushroom Co. representative, offered comments and clarification.

a. Motion by Mr. Geouque and second by Mr. Ayotte to waive requiring islands in the parking lot. The vote was unanimous to adopt the motion as presented.

Motion by Mr. Geouque and second by Mr. Ayotte to approve the Country Fresh Mushroom Co. Preliminary / Final Plan with Conditions 1, 2, 5, 6, 7 and 8 as outlined in Solicitor Pompo's proposal. The vote was unanimous to adopt the motion as presented.

2. OPY Property, LP, represented by Frank Manfredi and Justin Brewer, requested approval of the Preliminary Subdivision & Land Development Plan with Conditions. Solicitor Pompo went over his proposed conditions.

Motion by Mr. Geouque and second by Mr. Allaband to approve the Preliminary Subdivision & Land Development Plan with all eight (8) Conditions presented by Solicitor Pompo except for #3. The vote was unanimous to adopt the motion as presented.

3. OPPY Extension of Review Period.

Motion by Mr. Allaband and second by Mr. Ayotte to accept an extension letter until January 31, 2014 for OPPY Property LP dated October 24, 2014. The vote was unanimous to adopt the motion as presented.

F. FUNCTIONAL AREA UPDATES

1. Administration.

a. Jon Martin - Airport Activities Update. Jon made a PowerPoint presentation updating airport activities and events' results for 2014 to date.

b. Finance Director Gay - Township Funds Investment Options. Finance Director Gay reviewed Township options for investing idle funds explaining Township Code requirements, bank and investment rates, PLGIT and PSDLAF pools, Treasury Bill rates and Pledged Collateral. Mr. Ayotte stated the Township should find an investment, perhaps Money Market Funds, that will generate higher investment income.

2. Solicitor Updates.

a. None

3. Treasurer.

a. Motion by Mr. Allaband and second by Mr. Ayotte to approve the list of disbursements in the amount of \$59,665.71. The vote was unanimous to adopt the motion as presented.

b. Ratify payment of Listed Paid Bills – None.

G. APPROVAL OF THE MINUTES

1. None

H. GENERAL DISCUSSION

1. Mr. Allaband asked about AMT Mold Testing; this firm tested the Township building and provided a report of the results regarding mold.

2. Mr. Geouque hopes the Township can make a better effort with tree lighting in the park for Christmas. Bob Perrotti said they will get on it.

3. Mr. Perrotti inquired as to the status of the new manager search. Interim Manager Andress commented that the candidates have been narrowed to one candidate. A decision will be forthcoming.

## I. EXECUTIVE SESSION(S) HELD OR SCHEDULED

Chairperson Gordon announced the Board will hold an executive session tonight to discuss personnel, acquisition of land and litigation.

## J. RECESS FOR EXECUTIVE SESSION

The Board recessed at 8:05 p.m.

## K. RECONVENE THE REGULAR MEETING

The Board reconvened at 9:28 p.m.

Chairperson Gordon announced that an executive session was held this evening to discuss personnel, acquisition of land and litigation.

## L. OTHER BUSINESS

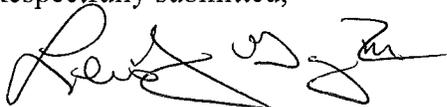
1. Interim Manager Andress and Finance Director Gay began the 2015 Proposed Budget Review. All funds, except 01 – General Fund and 09 – Airport Fund, were presented and discussed.

## M. ADJOURNMENT

Motion by Mr. Allaband and second by Mr. Ayotte to adjourn the meeting at 11:20 p.m. The vote was unanimous to adopt the motion as presented.

Chairperson Gordon announced that the next meeting of the Board of Supervisors will be Thursday, November 13, 2014 starting at 6:30 p.m.; which is a special meeting to work on the 2015 Budget.

Respectfully submitted,



Lewis J. Gay  
Township Secretary