

Driveway Permit Application Checklist

Please provide the following information with you permit application.

1. Two copies of the completed Driveway permit application. _____
2. Payment in the amount of \$75.00. _____
3. Two copies of a plot plan with the following information; _____
 - a. Lot boundaries.
 - b. Existing and proposed buildings.
 - c. Driveway slope within the street right of way.
 - d. Driveway slope within 25 feet of street right of way.
 - e. Driveway slope for remained of driveway.
 - f. Clear sight distance.
 - g. Width of driveway.
 - h. Pavement specifications.
 - i. Distance from driveway to any intersections.
 - j. Locations of any parallel driveways.
 - k. Existing and proposed grades.
4. Copy of recorded driveway easement and driveway maintenance agreement when applicable. _____

The driveway permit application will be reviewed by the Township Engineer. The review process usually takes approximately one to two weeks.

Phone: (610) 268-2915
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New Garden Township

BOARD OF SUPERVISORS
299 STARR ROAD
LANDENBERG, PENNSYLVANIA 19350

New Garden Township Driveway Permit Application (Submit in duplicate)

In compliance with Ordinance No. 19 ordained and enacted on the 1st day of August 1955, entitled "Regulating the opening, or breaking of the surface, or tunneling the surface of Township highways, the granting of permits for doing so, fixing the charges therefore, and penalties for violation. :

1. Name of applicant _____

2. Address of applicant _____

3. Telephone number _____

4. Location of work (street address) _____

5. Description of work _____

6. Attach site plan, driveway profile and specifications of work to be done.

7. The applicant agrees that:

(a) The installation will be in accordance with approved plans, state laws and Ordinance No.19 and the New Garden Township Zoning Ordinance and Township Subdivision and Land Development Ordinance regulating installation of driveways.

(b) No portion of any work will be covered or backfilled prior to inspection and approval by the Township Engineer / Inspector.

Signature of applicant _____ Date _____