

**Board of Supervisors
Organization Meeting
January 4, 2010**

Supervisors Present

James Neal
Stephen Allaband
Bob Norris
Barclay Hoopes
Robert Perrotti
Warren Reynolds
Betty Gordon

Others Present

Nathan Cline, P.E.
District Justice Daniel Maisano
Chief Dampman
Solicitor Neil Land

I. Call to Order

Chairman Neal called the meeting to order at 7:30 with a pledge to the flag.

II. Old Business

A. December 7, 2009 Minutes- Supervisor Norris requested an edit to page 2, paragraph 2 to read "He suggested that Mr. Wonderly contact Don Suckstorf...". *Supervisor Perrotti motioned to approve the minutes with a second from Supervisor Hoopes to a unanimous vote.*

B. December 8, 2009 Minutes- *Supervisor Norris motioned to approve the minutes as submitted with a second from Supervisor Perrotti to a unanimous vote.*

C. December 14, 2009 Minutes- *Supervisor Norris motioned to approve the minutes as submitted with a second from Vice Chairman Allaband and carried by Supervisor Hoopes as Supervisors Perrotti and Neal recused due to their absence that evening.*

D. Financial statement- *Supervisor Norris motioned to approve the Financial Statement dated December 21, 2009. Supervisor Perrotti seconded to a unanimous vote.*

E. Disbursements- *Supervisor Perrotti motioned to approve the monthly disbursements as submitted. Vice Chairman Allaband seconded to a unanimous vote.*

IV. New Business

A. Oath of Office of newly elected officials- Chairman Neal turned the meeting over to Supervisor Perrotti and he introduced District Justice Daniel Maisano, Esq. who delivered the Oath of Office to newly elected Warren Reynolds and Betty Gordon.

B. Organization of the Board of Supervisors

a. Chairman- *Supervisor Reynolds nominated Supervisor Bob Norris as Chairman of the Board. Supervisor Hoopes seconded to a unanimous vote.*

Chairman Norris presented Mr. Neal and Mr. Allaband with a plaque in recognition of their dedicated years of service to the Township.

b. Vice Chairman- *Supervisor Gordon nominated Supervisor Hoopes as Vice Chairman and Supervisor Reynolds seconded the motion. Supervisor Hoopes declined the nomination and nominated Supervisor Perrotti as Vice Chairman. Chairman Norris carried the motion as Supervisor Reynolds and Gordon abstained.*

c. Treasurer- *Vice Chairman Perrotti motioned to reappoint Lewis Gay as Treasurer with a second from Supervisor Hoopes to a unanimous vote.*

d. Secretary- *Chairman Norris motioned to reappoint Kathryn Parlier as Township Secretary with a second from Vice Chairman Perrotti to a unanimous vote.*

e. Treasurers Bond- *Vice Chairman Perrotti motioned to set the Treasurers Bond at \$1,000,000, with a second from Supervisor Hoopes to a unanimous vote.*

C. Consideration of appointment of local government

a. Tax collector- *Vice Chairman Perrotti motioned that Joseph Bohnert continue as the Township Tax Collector. Supervisor Hoopes seconded to a unanimous vote.*

b. Auditor- *Vice Chairman Perrotti motioned to appoint Briggs, Bunting and Dougherty, as the Township Auditor. Supervisor Hoopes seconded to a unanimous vote.*

c. Solicitor- *Vice Chairman Perrotti motioned to appoint Neil Land, Esq. of Brutscher, Foley, Milliner and Land as Township Solicitor. Supervisor Hoopes seconded to a unanimous vote.*

d. Public Works/ Road Master- *Vice Chairman Perrotti motioned to reappoint Joseph Yakscoe as the Public Works Director and Road Master. Supervisor Hoopes seconded to a unanimous vote.*

e. Building Codes Official- *Vice Chairman Perrotti motioned to appoint Donald Suckstorf and Kyle Bandler as the Building Codes Officials with a second from Supervisor Hoopes to a unanimous vote.*

f. Building Inspector- *Vice Chairman Perrotti motioned to reappoint Building Inspection Underwriters as the Township Building Inspector. Supervisor Hoopes seconded to a unanimous vote.*

g. Township Engineer- *Vice Chairman Perrotti motioned to reappoint Nathan Cline, of Pennoni Associates as Township Engineer. Supervisor Hoopes seconded to a unanimous vote.*

h. Director of Planning and Projects- *Vice Chairman Perrotti motioned to reappoint Spencer Andress as the Director of Planning and Projects. Supervisor Hoopes seconded to a unanimous vote.*

i. Collector Local Tax Enabling Act Tax- *Vice Chairman Perrotti motioned to reappoint Berkheimer. Supervisor Hoopes seconded to a unanimous vote.*

j. Vacancy Board- *Vice Chairman Perrotti motioned to reappoint Bernie McKay to the Vacancy Board with a second from Supervisor Hoopes to a unanimous vote.*

k. Meeting dates and places- *Vice Chairman Perrotti motioned to set the meeting dates as follows. Supervisors Hoopes seconded to a unanimous vote.*

1st Monday of the Month is General Twp Business 7:30pm

2nd Monday of the Month Subdivision and Twp Business 7:30pm

2nd Tuesday of the Month Work Session Meeting 7:30pm

Quarterly Sewer Meeting, January 9th, April 13th, July 13th, October 12th, at 6:00pm.

All meetings are held at the Township Building located at:299 Starr Road, Landenberg, PA 19350

l. Voting Delegate- Chairman Norris stated that all supervisors are delegates to the Annual State Convention and that it is not yet known who is attending to appoint a voting delegate. The matter was tabled.

m. Holidays- *Vice Chairman Perrotti motioned to approve holidays for non-union employees as follows. Supervisor Hoopes seconded to a unanimous vote.*

New Year's Day, Martin Luther King Day, President's Day, Memorial Day, July 4th, Labor Day, Veteran's Day, Election Day, Thanksgiving Day, Christmas Day, plus three personal days.

n. Vacation for non-union employees- *Vice Chairman Perrotti motioned to approve vacation for non-union employees as follows. Supervisor Hoopes seconded to a unanimous vote. Union benefits are negotiated in contract.*

1 week after 1st year of full time service

2 weeks after 2nd year of full time service

3 weeks after 5th year of full time service

4 weeks after 10th year of full time service

Accumulated vacation leave- No more than 15 days of accumulated vacation leave may be carried over to the following year. Any excess accumulated time, and accompanying salary, will be forfeited. Salary will not be paid instead of unused vacation leave, unless an employee terminates full time employment.

D. Appointments- Chairman Norris welcomed any interested volunteers to contact the Township.

a. Planning Commission- *Vice Chairman Perrotti motioned to reappoint Greg Harvey and Bob Bowe to the Planning Commission for a 4 year term each. Supervisor Hoopes seconded to a unanimous vote.*

b. Zoning Hearing Board- *Supervisor Reynolds motioned to appoint Stephen Allaband to the vacant three year term of the ZHB. Supervisor Hoopes seconded to a unanimous vote.*

c. Historic Commission- *Vice Chairman Perrotti motioned to reappoint Dr. Peg Jones and David Hawk to 3 year terms each. Supervisor Hoopes seconded to a unanimous vote.*

d. General Authority- *Chairman Norris motioned to reappoint Pat Keeney to the General Authority for a 5 year term. Vice Chairman Perrotti seconded to a unanimous vote. Vice Chairman Perrotti motioned to appoint Howard Jameson to the General Authority for a 4 year term. Chairman Norris seconded to a unanimous vote.*

e. Open Space Review Board- *Vice Chairman Perrotti motioned to reappoint Debbie DuBois, Don Peters, and Chris Robinson to the OSRB for 3 year terms each. Supervisor Hoopes seconded to a unanimous vote. Vice Chairman Perrotti motioned to appoint Rich Chadwick to a 2 year term on the OSRB. Supervisor Hoopes seconded to a unanimous vote.*

f. Sewer Authority- *Vice Chairman Perrotti motioned to reappoint Greg Hanson to the Sewer Authority for a 5 year term. Supervisor Hoopes seconded to a unanimous vote.*

E. Chief Dampman- Chairman Norris invited Chief Dampman to present and answer any concerns. A resident questioned if there had been any developments on the burglaries in the area. Chief informed that the matter is under investigation and there is nothing new to report other than to encourage residents to contact 911 or 610-268-3171 to report any suspicious activity.

A resident questioned if there are officers on duty during the weekends and Chief Dampman informed that there is from 6am until the next 2am.

F. Consideration of Local Government Municipal Services- Chairman Norris stated that Manager Raddi resigned after 7 .5 years and there is a vacancy to fill. After much review and reference check, a company was chosen to temporarily fill the position and identify a permanent candidate. *Vice Chairman Perrotti motioned to accept a resolution appointing Local Government Services to fill the interim and long term management vacancy. Chairman Norris seconded to a unanimous vote.*

Mr. Ed Hill was present as candidate to fill the interim manager position. Mr. Hill stated that he was an elected supervisor in West Bradford Township and then became the Secretary/Treasurer. He was Manager of East Caln Township until 2003 when he retired and then filled an interim job in West Pikeland Township. He stated that he is very active in PSATS and policy. *Vice Chairman Perrotti motioned to appoint Ed Hill as interim Township Manager. Chairman Norris seconded to a unanimous vote.*

G. Resolution of Appointing of Bank Signatures- *Vice Chairman Perrotti motioned that per the Solicitor's review and approval of resolution, the Treasurer, Bob Norris, Barclay Hoopes, Bob Perrotti, and Betty Gordon be authorized to sign checks on behalf of the Township. Chairman Norris seconded to a unanimous vote.*

V. ADJOURNMENT

By a unanimous vote the meeting adjourned to an executive session for personnel matters.

Respectfully Submitted,

Kathryn Parlier,
Township Secretary